

# INDUSTRY STANDARD NO. 12

# Procedure regarding medical rejection with appeal

8 December 2021

Page 1 of 8

Version 8 December 2021 Industry Standard No. 12

Procedure regarding medical rejection with appeal

Copyright NOGEPA. All rights reserved



# Index<sup>1</sup>

Docu	Document Control Sheet		
List	of abbreviations and definitions	4	
Lega	l regulations	4	
Rela	Related NOGEPA Industry Standards		
1.	Summary	5	
2.	Purpose and application	6	
3.	Description	7	
4.	Flow Diagram	8	

Page 2 of 8

Version 8 December 2021 Industry Standard No. 12

Copyright NOGEPA. All rights reserved

Procedure regarding medical rejection with appeal

<sup>&</sup>lt;sup>1</sup> The "Important Nomenclature used in this Standard" included in the format for Standards has been removed in this Standard since the terminology is not used in this Standard. This Standard is a Dutch Edition.



## **Document Control Sheet**

Control Sheet		
Responsible Committee	HSECOM	
Title Document (UK)	Procedure regarding medical rejection with appeal	
Type Document (UK)	Industry Standard	
Control Number:	12	
Control Status:	Controlled / Uncontrolled when printed	
Issue Status		

Document update timeframe	С3	
C1 - 12 Months	C2 - 24 Months	C3 – 36 Months

Endorsed by		
Health, Safety & Environment	Name:	E. Dorenbos
Committee	Date:	
Logal Committee	Name	S. Tates
Legal Committee	Date:	
Operations Committee	Name	B. Smits
Operations Committee	Date:	
Approved by		
Executive Committee	Name	
	Date:	

Revis	Revision History				
Rev	Date	Description	Author	Reviewed	Approved
0	29-06-2017	1 <sup>st</sup> Issue – This standard is a conversion of the old Guideline No. 8	MP	GJW	FW
1	08-12-2021	Regular review & translation Dutch- English	MP	MO/HSECOM/SD/WB	MS

This document will be controlled in accordance with the NOGEPA Industry Standard No. 80 on Standards and Document Control.

Page **3** of **8** 

Industry Standard No. 12

Copyright NOGEPA. All rights reserved

Procedure regarding medical rejection with appeal



### List of abbreviations and definitions

Examining physician	Doctor registered by NOGEPA who is on the NOGEPA examining physician list (see <u>www.nogepa.nl</u> ) and who performs the medical examinations in accordance with the NOGEPA medical guidelines
NOGEPA medical advisor	The NOGEPA medical advisor
Company doctors	The medical advisors of the NOGEPA members, who are doctors, and perform regular offshore medical examinations of the employees of oil and gas companies
PSL	Personal Safety Logbook
Topside doctor	The offshore medical support doctors appointed by the NOGEPA members. Also known as backup doctors.
Vantage	Software system with which passengers on offshore flights are booked and, for example, the POB (persons on board) is registered on offshore installations

# Legal regulations

# **Related NOGEPA Industry Standards**

Standard 11	Offshore medical examination

Page 4 of 8

Industry Standard No. 12

Copyright NOGEPA. All rights reserved

Procedure regarding medical rejection with appeal



#### 1. Summary

At least once every two years, persons working offshore must be examined to determine whether they are medically fit to work offshore.

The outcome of this medical assessment may be "not medically fit for working offshore". The person in question is then no longer allowed to work offshore. If he or she does not agree with this outcome, he or she can appeal against it. This concerns a NOGEPA procedure (so not an appeal within the scope of the General Administrative Law Act). This appeal results in a re-examination by the NOGEPA medical advisor.

This standard describes the procedure that comes into effect after a person appeals against the examining physician's decision to qualify that person as "not medically fit to work on an offshore location".

Page 5 of 8

Version 8 December 2021 Industry Standard No. 12

Procedure regarding medical rejection with appeal

Copyright NOGEPA. All rights reserved



### 2. Purpose and application

The purpose of this standard is to describe the procedure that comes into effect after a person appeals<sup>2</sup> against the qualification "not medically fit to work on an offshore location".

This standard applies to all appeals against a NOGEPA offshore medical rejection.

Page **6** of **8** 

Version 8 December 2021 Industry Standard No. 12

Procedure regarding medical rejection with appeal

Copyright NOGEPA. All rights reserved

<sup>&</sup>lt;sup>2</sup> This is not an appeal within the scope of the General Administrative Law Act. An appeal in this standard means that a person who does not agree with the result of the medical examination, can dispute the examination result (based on his or her opinion) and ask for a new examination. It concerns a NOGEPA procedure.



#### 3. Description

At least once every two years, persons working offshore must be examined to determine whether they are medically fit to work offshore.

The outcome of this medical examination is registered in the PSL. In addition to registering in the PSL (Personal Safety Logbook), the NOGEPA Health, Safety & Environment Committee has opted for the electronic registration of valid offshore medical examinations in Vantage<sup>3</sup> or a similar system. This system indicates in a timely manner when the offshore medical examination is due to expire and the person concerned must be re-examined.

If such a (re) examination shows that the person is not considered fit for working on an offshore installation at that time, the person can appeal against this decision.

A re-examination will then be conducted by the NOGEPA medical advisor. A peer review will take place with one of the Topside doctors, whereby other medical experts (i.e. the company doctor) can be consulted during the process in order to reach the correct decision. The person signs an authorization form giving the NOGEPA medical advisor permission to exchange medical data with, for example, the company doctor, Topside doctor and/or (treating) medical specialist in order to come to an overall assessment. The NOGEPA medical advisor will formulate specific questions for this in the authorization.

If the person who, as a result of the appeal, is once again considered unfit after re-examination (and has since recovered from the condition for which he or she has been rejected), they will always have the right and the option to request another offshore examination after a period of time.

Page **7** of **8** 

Version 8 December 2021 Industry Standard No. 12

Procedure regarding medical rejection with appeal

Copyright NOGEPA. All rights reserved

<sup>&</sup>lt;sup>3</sup> Many examining physicians do not have access to Vantage. The (re) registration of the validity of the offshore inspection then takes place via the own organization of the person concerned or via the handling organization at the airport.



#### 4. Flow Diagram

